



***Intelligence***

## ***INTELLIGENCE OVERSIGHT PROGRAM***

---

### **COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

---

This instruction establishes a program to ensure individuals assigned or attached to 919 OSS Intelligence do not engage in illegal intelligence collection activities. It implements the provisions of AFD 14-Air Force *Intelligence Planning and Operations*.

**1. REFERENCES:** DoD 5240.1-R, *Procedures Governing the Activities of DoD Intelligence Components that Affect United States Persons*; AFD 14-1, *Air Force Intelligence Planning and Operations*; Executive Order 12333, **United States Intelligence Activities** and AFI 14-104, *Conduct of Intelligence Activities*.

**2. RESPONSIBILITY:** All personnel assigned or attached to 919 OSS/IN have the responsibility to ensure they do not engage in illegal Intelligence collection activities. The Director of Intelligence will ensure that intelligence and administrative personnel in this office understand the unit's mission and their official responsibilities, and undertake no other collection activity.

**3. PROCEDURES:**

**3.1.** Personnel will receive a briefing on this Instruction within 30 days of initial assignment and annually thereafter. Complete attachment 2 to this Instruction after receiving each briefing.

**3.2.** The checklist of authorized and non-authorized activities (Attachment 1), may be used as an aid during training and discussion of this subject.

JACK W. BLAIR, JR., Colonel, USAFR  
Commander

Attachments:

1. Authorized/NonAuthorized Intelligence Activity
2. Intelligence Oversight Briefing/Letter of Acknowledgement

## **AUTHORIZED/NONAUTHORIZED INTELLIGENCE ACTIVITY**

**1. Purpose:** To insure that members of the 919SOW engage only in authorized Intelligence activities.

**2. Authorized Activity:**

2.1. Maintenance of a classified and unclassified intelligence reference library consisting of documents and other materials provided by higher headquarters and collateral agencies, as well as open source, published material.

2.2. Use of intelligence reference library materials to conduct authorized aircrew training, internal intelligence training, mobility preparation, and combat mission support to the Commander and his staff, and to combat mission aircrews.

2.3. Participation in authorized schools, exercises, workshops, etc., sponsored by the US government and its agencies.

2.4. Collection of data on U. S. persons who are members of the 919 SOW or its subordinate units only for purposes of routine administration, training, security clearance documentation, and so on.

**3. NonAuthorized Activity:**

3.1. Nonauthorized activity is fully explained in AFI 14-104, located in the Pubs Binder #1.

3.2. Specific nonauthorized activities are listed in paragraph 3 of attachment 2.

**4. Responsibility of the Individual:**

4.1. Participate only in authorized activity.

4.2. Continue to follow the reporting requirements of AFI 14-102.

4.3. Report violations in accordance with paragraph 7 of attachment 2.

**INTELLIGENCE OVERSIGHT BRIEFING/LETTER OF ACKNOWLEDGEMENT**

MEMORANDUM FOR WHOM IT MAY CONCERN

FROM: 919 OSS/IN

SUBJECT: Intelligence Oversight Briefing/Letter of Acknowledgement

1. I acknowledge that I received a briefing as noted in the foregoing on the date indicated.
2. I further acknowledge that this office and its members are authorized to collect information on US persons only with their consent and/or through information publicly available or available within the 919 SOW.
3. I also understand that this office is not authorized to conduct the following activities:
  - 3.1. Electronic surveillance of United States persons.
  - 3.2. Any type of concealed mechanical, optical, or electronic monitoring of United States persons.
  - 3.3. Physical searches of United States persons, except as directed by the Commander and only for counterintelligence purposes where the Commander has authority to order such searches.
  - 3.4. Searches and/or unauthorized opening of the mail of United States persons.
  - 3.5. Physical surveillance of United States persons.
  - 3.6. Undisclosed participation in any organization for the purpose of collecting Intelligence/ Counterintelligence or any other data collection for the United States Government or its agencies.
  - 3.7. Undisclosed contracting with academic institutions, commercial organizations, private institutions, or private individuals.
  - 3.8. Experimentation on human subjects for Intelligence purposes.
4. I also understand that information in the possession of this office or its staff collected by any means listed in paragraph 3 of this attachment is unlawful and will not be retained or disseminated.
5. I further acknowledge that assistance to law enforcement officials can be rendered under the following circumstances:
  - 5.1. Investigations or preventing clandestine Intelligence activities by foreign powers, international narcotics activities, or international terrorist activities.
  - 5.2. Protecting Department of Defense (DoD) employees, information, property, and facilities.
  - 5.3. Preventing, detecting, or investigating other violations of the law providing none of the activities listed in paragraph 3 or any other unlawful activities are conducted.
6. I also understand that this letter in no way reduces my responsibility to report under AFI 14-104.

7. In cases where I believe that my DOD component, down to and including this office, has violated any provision of AFI 14-104, I am required to report the matter by written communication as soon as possible to:

HQ AFRC/IG  
ROBINS AFB, GA 31098-6001

8. I also acknowledge that I received a copy of this letter for permanent retention.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Full Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Full Name)

\_\_\_\_\_  
(Date)